

We continue to undertake meetings remotely where possible but are pleased to be able to welcome clients back into our offices in Romford and Shenfield for meetings.



To ensure a mutually convenient appointment time meetings should be pre-booked wherever possible.



Only those having a meeting or those assisting them should attend our offices.



Please arrive no more than 5 minutes before the start of your meeting.



On arrival you will be invited to sanitize your hands and shown directly to one of our meeting rooms, which we will clean before each meeting.



We aim to maintain social distancing between our visitors and staff wherever possible and continue to use screens and limit numbers in our meeting rooms.



We will continue to wear face coverings in meetings and ask that all visitors to our office do too unless they are exempt.



You can be assured that the safety of all those who work in or visit our office is our priority.



If you have any queries regarding any aspect of your visit, please do not hesitate to raise these with us.

