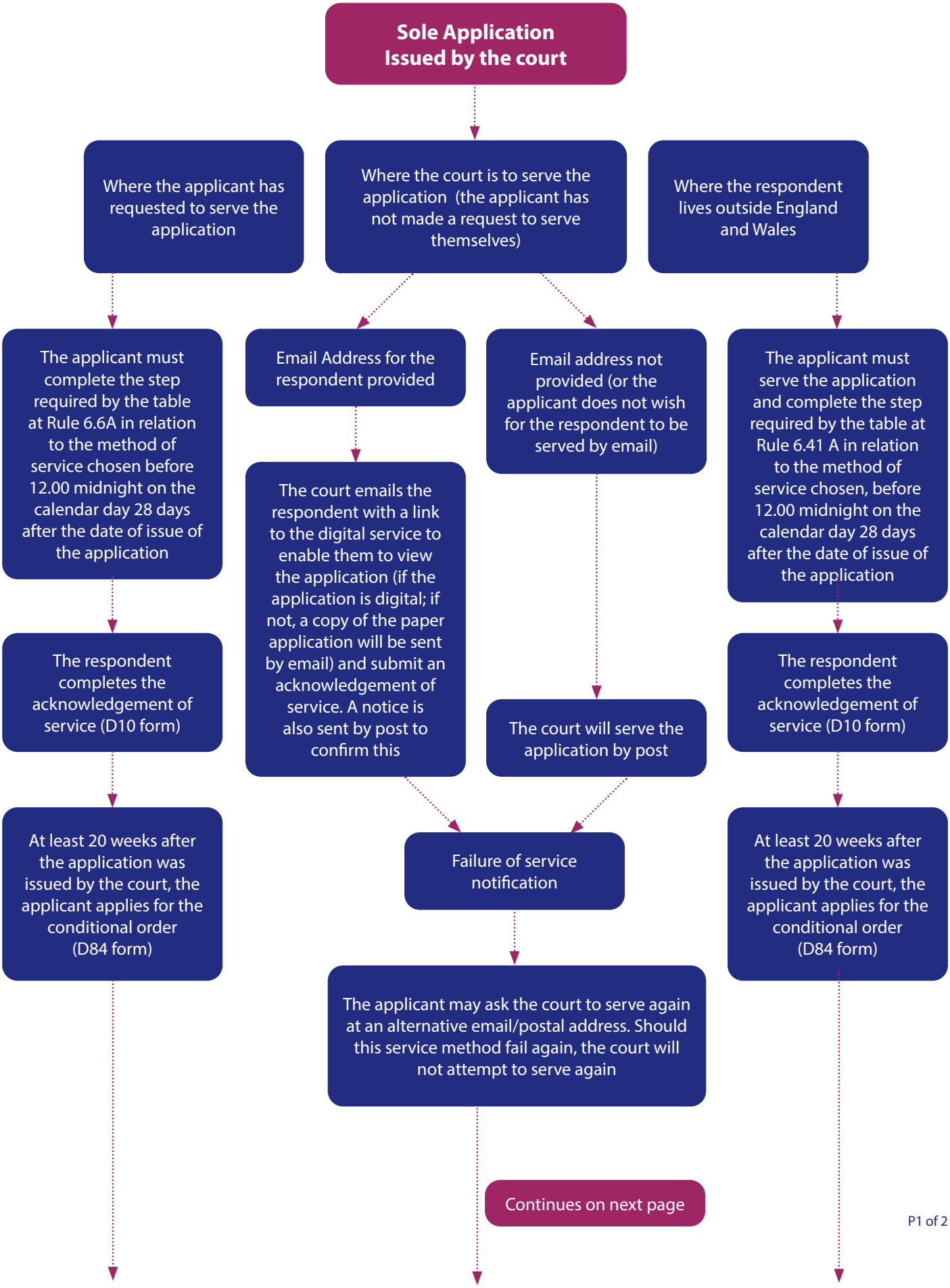
Sole Application Issued by the court
Where the applicant has requested to serve the application
Where the court is to serve the application (the applicant has not made a request to serve themselves)
Where the respondent lives outside England and Wales
The applicant must complete the step required by the table at Rule 6.6A in relation to the method of service chosen before 12.00 midnight on the calendar day 28 days after the date of issue of the application
Email Address for the respondent provided
Email address not provided (or the applicant does not wish for the respondent to be served by email)
The applicant must serve the application and complete the step required by the table at Rule 6.41 A in relation to the method of service chosen, before 12.00 midnight on the calendar day 28 days after the date of issue of the application
The respondent completes the acknowledgement of service (D10 form)
The court emails the respondent with a link to the digital service to enable them to view the application (if the application is digital; if not, a copy of the paper application will be sent by email) and submit an acknowledgement of service. A notice is also sent by post to confirm this
The court will serve the application by post
The respondent completes the acknowledgement of service (D10 form)
At least 20 weeks after the application was issued by the court, the applicant applies for the conditional order (D84 form)
Failure of service notification
At least 20 weeks after the application was issued by the court, the applicant applies for the conditional order (D84 form)
The applicant may ask the court to serve again at an alternative email/postal address. Should this service method fail again, the court will not attempt to serve again
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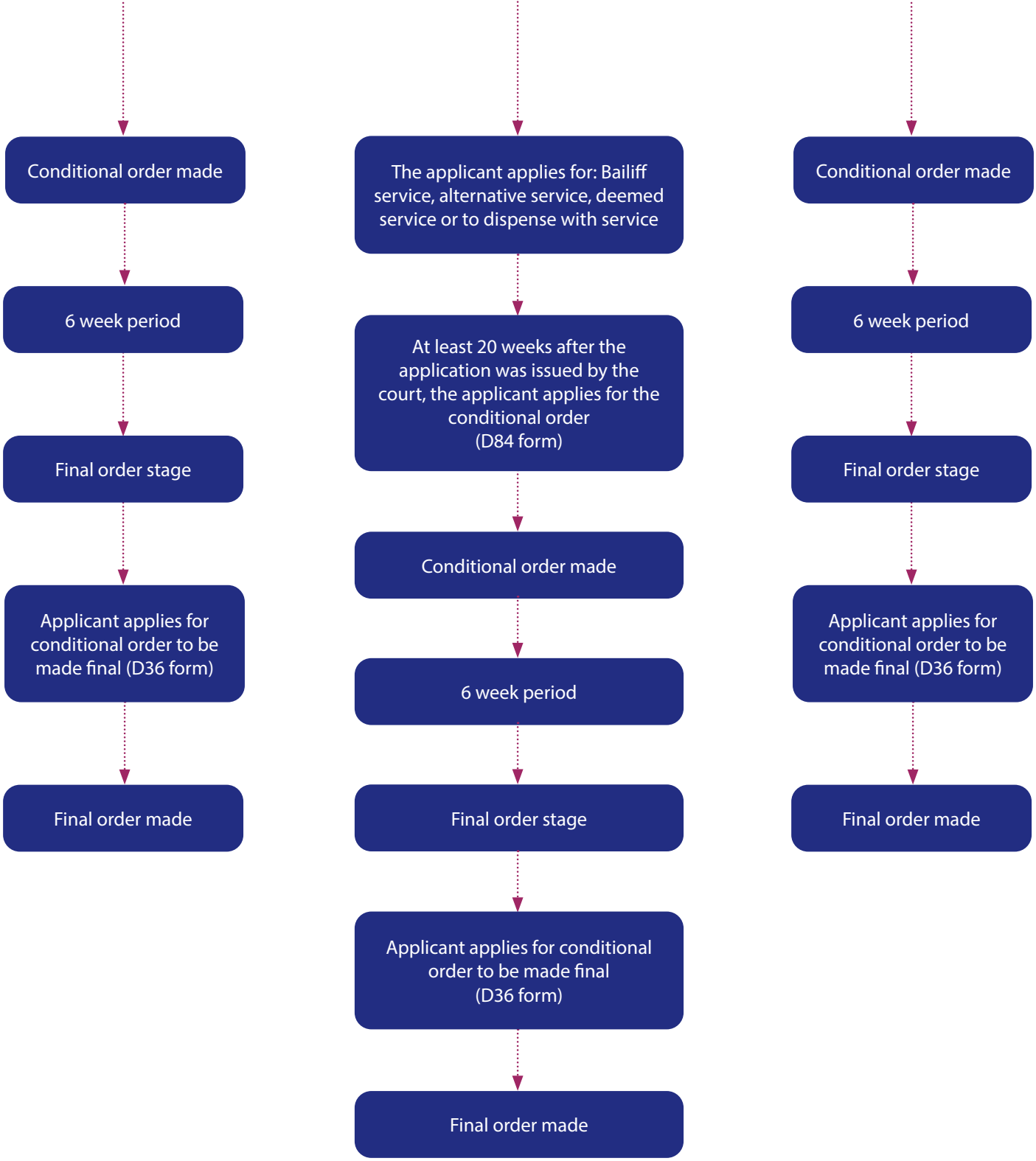
Conditional order made
6 week period
Final order stage
Applicant applies for conditional order to be made final (D36 form)
Final order made
The applicant applies for: Bailiff service, alternative service, deemed service or to dispense with service
At least 20 weeks after the application was issued by the court, the applicant applies for the conditional order (D84 form)
Conditional order made
6 week period
Final order stage
Applicant applies for conditional order to be made final (D36 form)
Final order made
Conditional order made
6 week period
Final order stage
Applicant applies for conditional order to be made final (D36 form)
Final order made