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| **Title** | **Forename(s)** | **Surname** |
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| **Address** |
| Address Line 1 |  |
| Address Line 2 |  |
| Address Line 3 |  |
| Town |  |
| County |  |
| Post Code |  |
| Telephone Number |  |
| Mobile Number |  |
| Email |  |

Graduate Apprentice

Application Form

**Personal Information**

|  |
| --- |
| **Term Time Address** (please specify dates at this address) |
| Address Line 1 |  |
| Address Line 2 |  |
| Address Line 3 |  |
| Town |  |
| County |  |
| Post Code |  |
| Telephone Number  |  |
| Mobile Number (if different from above) |  |
| Email (if different from above) |  |
| Dates at this address |  |

**Education**

Please list all public examinations taken, including those in which you were not successful

|  |
| --- |
| **Secondary School** |
| School name |  |
| Dates attended |  |

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| **GCSE** |
| **Subject** | **Grade** |
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| **College** |
| College or 6th Form School name |  |
| Dates attended |  |

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| **AS/A Level**  |
| Subject(s) | AS Level Grade | A Level Grade |
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**Undergraduate Education**

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| --- |
| **Details** |
| Name of University |  |
| Month/Year Started |  MM/YYYY |
| Month/Year Completed |  MM/YYYY |
| Degree Undertaken |  |
| Grade/Predicted Grade |  |

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| **Subject Name** | **Year** | **Result/Grade** |
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| During your time at University, were you a member of any clubs, groups or did you undertake any extra-curricular activities. |
|  |

**Post Graduate Education**

|  |
| --- |
| **Course 1 Details** |
| Name of University/College |  |
| Month/Year Started |  |
| Month/Year Completed |  |
| Degree/Qualification |  |
| Grade |  |

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| --- | --- | --- |
| **Subject Name** | **Year** | **Result/Grade** |
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| **Course 2 Details (if relevant)** |
| Name of University/College |  |
| Month/Year Started |  MM/YYYY |
| Month/Year Completed |  MM/YYYY |
| Degree/Qualification |  |
| Grade |  |

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| **Subject Name** | **Year** | **Result/Grade** |
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**Skills & Achievements**

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| --- |
| **Personal attributes**Give full details (50 words max) |
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| --- |
| **Did you receive any scholarships, university awards or prizes**Give full details (50 words max) |
|  |

|  |
| --- |
| **Which areas of law have a special interest for you and why?**(200 words max) |
|  |

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| --- |
| **Why have you applied to Mullis & Peake LLP?**(200 words max) |
|  |

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| --- |
| **Why do you want to work in an Essex based firm?**(200 words max) |
|  |

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| --- |
| **Why should you be shortlisted for interview above other applicants?**(200 words max) |
|  |

**Legal Work Experience**

Please inform us of any relevant work experience to date

|  |
| --- |
| **Name of Organisation:** |
|  Position | From | To | Current employer |
|  | MM/YYYY | MM/YYYY |  [x]  |

|  |
| --- |
| **Name of Organisation:** |
| Position | From | To | Current employer |
|  | MM/YYYY | MM/YYYY |  [ ]  |

|  |
| --- |
| **Name of Organisation:** |
| Position | From | To | Current employer |
|  | MM/YYYY | MM/YYYY |  [ ]  |

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| --- |
| **Name of Organisation:** |
| Position | From | To | Current employer |
|  | MM/YYYY | MM/YYYY |  [ ]  |

**Other Work Experience**

|  |
| --- |
| **Name of Organisation:** |
| Position | From | To | Current employer |
|  | MM/YYYY | MM/YYYY |  [ ]  |

|  |
| --- |
| **Name of Organisation:** |
| Position | From | To | Current employer |
|  | MM/YYYY | MM/YYYY |  [ ]  |

|  |
| --- |
| **Name of Organisation:** |
| Position | From | To | Current employer |
|  | MM/YYYY | MM/YYYY |  [ ]  |

**Have you ever applied to Mullis & Peake LLP before?**

|  |  |  |
| --- | --- | --- |
| For paralegal or other role | Yes [ ]  | No [ ]  |
| If yes, what year? | YYYY |

|  |  |  |
| --- | --- | --- |
| For training contract | Yes [ ]  | No [ ]  |
| If yes, what year? | YYYY |

**Disability**

The following section is optional and is used solely for monitoring purposes.

|  |
| --- |
| Do you consider yourself to have a disability? (i.e. a physical or mental impairment which has a substantial long-term adverse effect on your ability to carry out normal day to day activities) |
| Yes [ ]  | No [ ]  | Decline to answer [ ]  |

**Equal Opportunities Monitoring Form**

Mullis & Peake LLP is an equal opportunities employer. The following information will only be used for equal opportunities monitoring purposes.

|  |
| --- |
| **Ethnic Origin / Nationality** |
| White [ ]  | Mixed [ ]  | Asian [ ]  |
| Black [ ]  | Other [ ]  | Prefer not to say [ ]  |

**Additional Relevant Information**

|  |
| --- |
| Additional information in support of your application such as hobbies, interests, gap year experience, etc.(500 words max) |
|  |

**Declaration**

I declare that the information given on this form is true and accurate. I understand that if false information is given, my employment may be terminated.

Date: DD/MM/YYYY

Please check this box to denote your consent to the use of this form as outlined above.[ ]

Please note that the information contained in this application form will be used for recruitment purposes. If you are successful in obtaining a position it may form part of your personnel records.